

FBIS 1415-88
1 April 1988

MEMORANDUM FOR: C/ID/CSG/OIT

ATTENTION:

25X1

FROM:

Chief, Administrative Staff, FBIS

SUBJECT:

Outstanding FBIS Telephone Work

REFERENCE:

My memo to [redacted] "Outstanding FBIS Telephone
Priorities", FBIS 1392-88, dtd 9 Mar 88

25X1

1. This is the second in a series of monthly memoranda tracking the status of our outstanding telephone requests. We hope these memos will assist you in completing the work we have requested in a timely fashion.

2. Outstanding FBIS priority telephone work:

a. Telephone request number 06536, dated 15 October 1987. Chief/Operations Group, room 3S24. Add 10 non-secure extensions to existing instruments.

b. Liaison and Requirements Branch, room 3N03. Installation of published outside telephone line. See memo FBIS 1491-87, dated 25 August 1987. [Note: The new outside line has been installed. However, the old number [redacted] has not yet been call-forwarded to the new number [redacted] as requested in ref memo. The old number is still being call-forwarded to a temporary number [redacted]

c. Telephone installations in modular furniture, Daily Reporting Division, room 3S11. See memo FBIS 2411-88, dated 21 March 1988.

d. 3812 Laser Printer, room 3N18. Consistent unreliable performance since ELECTAS pay period ending 12 September 1987. Numerous oral requests have been made for service and a permanent fix, but so far no solution has been reached. Please consider this as a formal request to ensure reliable telephone lines for this essential machine. We would also appreciate a briefing for our operators on the proper use of the printer.

25X1

CONFIDENTIAL

CONFIDENTIAL

SUBJECT: Outstanding FBIS Telephone Work

e. Two more 3812s need to be installed once the above printer is made to perform reliably.

3. The above priority items should be completed before our routine items are addressed. The following are lists of outstanding routine requests, completed requests, and cancelled requests.

a. Outstanding Requests:

<u>DATE</u>	<u>REQUEST #</u>	<u>ROOM #</u>
09-30-87	06547	2N03
09-30-87	06546	2S10, 2S16
10-15-87	06537	2N03
10-15-87	06536	3S24 (On priority list)
10-16-87	06525	3N54
10-16-87	06524	3N54
10-28-87	04907	3S22
10-30-87	06542	3S12H
11-17-87	00877	1S15, 1S18
12-07-87	06531	2N03H
12-07-87	06530	1S22, 1N48
12-07-87	06539	3N03A
12-18-87	06540	All GROUPS
01-06-88	06513	3S18
01-13-88	06512	3S12H
01-15-88	06507	3N54E
01-21-88	24400	2S49
01-28-88	09750	3S22B
02-01-88	06508	3N28G
02-01-88	06510	3N54
02-02-88	09749	2S16
02-04-88	24389	1S15
02-04-88	24390	1S15
02-04-88	24391	1S15
02-05-88	24386	3S11C
02-16-88	06503	3N54E, Amendment to Req. 06506
02-18-88	24382	1S18
02-25-88	06511	3S11B
02-25-88	24381	1S15
03-01-88	06504	3N54E
03-04-88	24452	3N54D
03-09-88	24456	3N18
03-09-88	24457	3N18

CONFIDENTIAL

SUBJECT: Outstanding FBIS Telephone Work

b. Completed Requests:

<u>DATE</u>	<u>REQUEST #</u>	<u>ROOM #</u>	<u>DATE COMPLETED</u>
09-23-87	00026	2S46A	12-21-87
10-15-87	06535	3S09	03-02-88
11-15-87	04901	2S16	01-11-88
11-09-87	04900	1S15	03-08-88
11-13-87	06548	3N54	01-28-88
11-13-87	06533	3N54	02-24-88
12-07-87	00875	3N03	02-02-88
01-19-88	07726	3S11	03-02-88
02-03-88	06514	3N07	03-25-88
02-03-88	06521	3N07	03-25-88
02-03-88	06522	3S12G	03-16-88
02-03-88	06523	3S12G	03-16-88
02-03-88	06526	3N60	03-30-88
02-03-88	06528	3N60	03-30-88

c. Cancelled Requests:

<u>DATE</u>	<u>REQUEST #</u>	<u>ROOM #</u>	<u>DATE CANCELLED</u>
10-16-87	06549	1S13	02-24-88
10-28-87	04906	3S05A	?
10-28-87	04905	1S15	03-16-88
10-28-87	04904	1S15	03-16-88
10-28-87	04909	3S11B	03-07-88
10-28-87	04975	3S11B	03-07-88
11-17-87	00876	1S13	03-16-88
01-15-88	06506	3N54E	See Req. # 06503
12-17-87	06517	1N26	03-24-88

Please contact my Chief, Logistics Branch, [redacted], extension [redacted] for any additional details. We would appreciate you attending to these long-standing requests as soon as possible.

25X1
25X1

25X1

Distribution:

Original - Addressee

- 1 - AS Chrono
- 1 - C/Logs
- 1 - FBIS Reg
- 1 - C/OPS
- 1 - LRB
- 1 - DRD

DC/AS/FBIS/DS&T/[redacted] 29 Mar 88

25X1.

CONFIDENTIAL